

# Major-Minor and Multiple Major Course Approval Form



## STANFORD UNIVERSITY

Office of the University Registrar

630 Serra Street

Suite 120

Stanford, CA 94305-6032

(650) 723-2041

Before a degree is conferred, departments must certify that the plan of study meets all of the requirements for the major(s) and any minor(s). To accomplish this, the student who is pursuing multiple majors within a single bachelor's degree, or pursuing a minor(s), must inform the appropriate department which courses are intended to satisfy the requirements for the major and/or minor. See the *Stanford Bulletin* for a complete description of the requirements for a multiple major or minor.

In case there are deficiencies that require another course to fulfill a requirement, students should file this form at least two quarters before their intended graduation, and not later than the first day of the quarter of graduation.

## INSTRUCTIONS

### STUDENT:

1. List the courses (including elective courses) to be used to satisfy your major(s) and any minor requirements. Include those courses already taken and those you intend to take.
2. Obtain approval signatures (all signatures must appear on all copies) from the major and/or minor department(s).
3. Make copies of the completed and signed form for yourself and for each major and minor department.
4. When all of the signatures have been obtained, submit the original signed form to the staff at the Service Windows in the Office of the University Registrar at 630 Serra Street, Suite 120.

### DEPARTMENT OR PROGRAM:

Be sure that all of the courses required for the completion of your department's major or minor are listed on the attached form. When you have verified that your department's major or minor requirements do not overlap (double count) with those of the other major(s) or minor(s), sign in the space provided.

Your signature indicates that the courses proposed as satisfying the requirements of your major or minor do not overlap with those of other major(s) or minor(s). Your signature *does not* indicate that the student has completed all of his or her major or minor requirements, as she or he may not yet have completed some of the listed courses.

Retain a copy of the form when all of the department signatures have been obtained. The form should be on file in the department or program *before* recommending a student for the major or minor.

