

Petition for Graduation Quarter

Submit in person to:

Student Services Center
 Tresidder Memorial Union, 2nd Floor
 Monday - Friday, 9 a.m. - 5 p.m.
<http://helpsu.stanford.edu/?pcat=ssc>



Mail or fax to:

Office of the University Registrar
 Stanford University
 630 Serra Street, Suite 120
 Stanford, CA 94305-6032
 Fax: (650) 725-7248

Please type or print

Last or Family Name

First

Middle

Stanford Student Number (8 digits, first digit is 0)

Phone Number (including area code)

Email Address

Registration is required for the term in which a student submits a dissertation or has a degree conferred. Students who meet all the following conditions are eligible to be assessed a special tuition rate for the quarter in which they are receiving a degree:

1. All course work, degree requirements, and residency requirements have been completed; graduate and professional students must have enrolled in the applicable 801 or 802 section relevant to their degree during the Graduation Quarter.
2. The student has formally applied to graduate via Axxess.
3. The student has filed all necessary forms regarding Graduation Quarter before the first day of the term chosen as the Graduation Quarter.
4. A graduate or professional student must have an active program status, which may include an approved leave of absence, in the term immediately preceding the term chosen as the Graduation Quarter (not applicable for undergraduates).
5. The graduate/professional student has only to submit the dissertation/project or Master's thesis by the deadline for submission in the term designated as the Graduation Quarter (not applicable for undergraduates). *Or*, if enrolled in a joint degree program, the student will complete all requirements for the joint degree by the end of the term designated as the graduation quarter.

Students on Graduation Quarter are registered at Stanford and, therefore, have the rights and privileges of registered students. There is a registration fee of \$100 for the Graduation Quarter, students will be assessed University health insurance (unless waived) and ASSU fees.

Only one Graduation Quarter may be requested. Students who, for whatever reason, are not graduated during the Graduation Quarter will be assessed a higher, standard tuition rate in subsequent terms.

Undergraduates: contact the Student Services Center for eligibility information.

Form Deadline: The Preliminary Study List Deadline (first day of classes) of the effective quarter.

Having read the above criteria, I certify that I am eligible to designate my one-time only Graduation Quarter as the

(Autumn, Winter, Spring, or Summer)

Quarter of the 20____-20____ Academic Year.

My last quarter of enrollment was (Autumn, Winter, Spring, or Summer) Quarter of the 20____-20____ Academic Year.

Name of Major Department(s)/School(s): _____

Degree level for which the Graduation Quarter is to apply: _____

By signing below, I certify that the information contained on this petition and all supporting documentation is true and accurate. I understand that misrepresentation of fact and circumstance may give rise to a complaint being filed with the Judicial Affairs Office for investigation as a possible violation of the Fundamental Standard.

Student Signature

Date

Major Department/School Administrator Signature

Date

International Students (F-1 & J-1 Visa Holders Only): Bechtel International Center Adviser Signature

Date

REGISTRAR USE ONLY

Has the student applied to graduate? Yes No

Verification of student's eligibility to designate a Graduation Quarter: _____