

# Request for TGR Status

**Submit in person to:**  
 Student Services Center  
 Tresidder Memorial Union, 2nd Floor  
 Monday - Friday, 9 a.m. - 5 p.m.  
<http://helpsu.stanford.edu/?pcat=ssc>



**Mail or fax to:**  
 Office of the University Registrar  
 Stanford University  
 630 Serra Street, Suite 120  
 Stanford, CA 94305-6032  
 Fax: (650) 725-7248

Please type or print

Printed Name of Student (Last)	(First)	(Middle)
_ _ _ _ _ _ _ _ _		
Stanford Student Number (8 digits, first digit is 0)	Phone Number	Email Address
Department	Degree	Quarter/Year for which TGR is requested

Terminal Graduate Registration (TGR) allows students to register at a reduced tuition rate while they work on a dissertation, thesis, or department project. Students registered in TGR status must enroll each quarter in a TGR course, either 801 or 802. Submit the petition prior to the beginning of the quarter for which the request is being made.

**To be completed by student and department:** indicate degree program for which TGR status is requested, and verify eligibility.

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|---|--|
| <input type="checkbox"/> Ph.D.              | <input type="checkbox"/> Satisfactory completion of all courses on the Application for Candidacy; if the program has changed, an Academic Program Revision form must be approved by the department.<br><input type="checkbox"/> Accrual of 135 completed units of residency (or 10.5 terms for students on term-based residency) prior to TGR start quarter<br><input type="checkbox"/> Submission of Doctoral Dissertation Reading Committee form to the department                               |
| <input type="checkbox"/> Engineer           | <input type="checkbox"/> Satisfactory completion of all courses on the Application for Candidacy; if the program has changed, an Academic Program Revision form must be approved by the department.<br><input type="checkbox"/> Accrual of 90 completed units of residency (or 6 terms for students on term-based residency) prior to TGR start quarter  |
| <input type="checkbox"/> M.A./M.S.          | <input type="checkbox"/> Satisfactory completion of all courses on the Program Proposal for a Master's Degree; if the program has changed, an Academic Program Revision form must be approved by the department.<br><input type="checkbox"/> Accrual of completed 45 units of residency (or 3 terms for students on term-based residency) prior to TGR start quarter<br><input type="checkbox"/> This master's program requires project or thesis ("Thesis etc." milestone, entered by department) |
| <input type="checkbox"/> Final Registration | <input type="checkbox"/> Satisfactory completion of all course work and residency for the degree; available for all graduate degree programs following reinstatement in order to confer the degree, when graduation quarter is not applicable.   |

**Signatures**

	Student Signature	Date
<input type="checkbox"/> Approved	Signature of Departmental Adviser	Printed Name
		Date
<input type="checkbox"/> Approved	Signature of Departmental Graduate Studies Administrator	Printed Name
		Date

**Registrar's Office**

<input type="checkbox"/> Approved	Signature of Graduate Degree Progress Officer	Printed Name
		Date